

Parking \_\_\_\_\_  
Make \_\_\_\_\_  
Colour \_\_\_\_\_  
L.P. \_\_\_\_\_

Application rec'd \_\_\_\_\_  
Interview \_\_\_\_\_  
Orientation \_\_\_\_\_



# Volunteer Application

Applicants must be a minimum of 18 years old to volunteer.

## Applicant Information

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Primary Address \_\_\_\_\_ Apt \_\_\_\_\_ City \_\_\_\_\_ Postal Code \_\_\_\_\_

Alternate Address \_\_\_\_\_ Apt \_\_\_\_\_ City \_\_\_\_\_ Prov. \_\_\_\_\_ Postal Code \_\_\_\_\_

Email \_\_\_\_\_ Birthday: day \_\_\_\_ month \_\_\_\_ year \_\_\_\_

Cell Phone \_\_\_\_\_ (may we send you shift texts?) \_\_\_\_\_ Home Phone \_\_\_\_\_

Emergency Contact: Name \_\_\_\_\_ Relation \_\_\_\_\_ Phone \_\_\_\_\_

Languages spoken: English \_\_\_\_ French \_\_\_\_ Other: \_\_\_\_\_

**Education** Current year of study: \_\_\_\_\_

High School attended	Post Secondary	Professional Training / Trade	Field of Study

Are you receiving credit for your volunteer hours? No  Yes  Number of Hours required: \_\_\_\_\_

## Employment

Retired: Yes  No

Employer	Job Title	Employed from/to	City

## Community Involvement / Volunteer Experience (don't worry if you are new to volunteering!)

Organization	Job Description	Volunteer Time Frame	City

First Aid Certified: Yes  No

Special Skills, Interests and Hobbies: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Why are you interested in volunteering at Ronald McDonald House Charities Ottawa?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Shift Hours, please indicate the program that you are applying to:

- House 9:30 am – 1 pm, 1– 5 pm, 5 – 9 pm / Sat or Sun 1-3 pm  
 Family Room 9 am – 1 pm, 1 – 5 pm, 5 – 9 pm

Are you interested in helping with:

- Evening Family Activities  
 Baking / Kitchen Crew  
 Data Entry / Tech Support  
 Meals That Heal  
 Arts & Crafts planning  
 Special Events  
 Administration Support  
 Handyman  
 Other: \_\_\_\_\_

**Availability**

Day	Morning	Afternoon	Evening
Mon.			
Tues.			
Wed.			
Thurs.			
Fri.			
Sat.			
Sun.			

Availability: Year-Round  September – June  Summer & School Breaks

Are there any restrictions that may impact you in fulfilling this commitment? (i.e. medical, family obligations, travel, mobility) \_\_\_\_\_

Do you require special accommodations during your shift? \_\_\_\_\_

**References (not relatives)**

Name	Organization	Position	Phone Number	Email

**Health Info - all Volunteers must provide proof of Vaccine for Covid-19.**

Is your Attestation Form included?  Yes  No

Have you had a TB-Test within the last 12 months? Yes  No

Do you have any health concerns that may affect a child staying at the House/ Family Rooms ? Yes  No

- I certify that the information given in this application is correct to the best of my knowledge.  
 I understand the importance of this volunteer commitment and will treat this commitment with respect.  
 I understand that I am an ambassador for RMHC Ottawa, my conduct will reflect this commitment.  
 I can establish personal and professional boundaries.  
 I agree to provide a valid Vulnerable Sector Police Check.  
 I agree to provide proof of updated immunizations and a Tuberculosis test (Family Room Program only).  
 I agree to provide a minimum of two weeks notice should I need to terminate this commitment.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Email applications to: [brianne@rmhottawa.com](mailto:brianne@rmhottawa.com)

Manoir Ronald McDonald House Charities Ottawa  
 rmhottawa.com

407 Smyth Road, Ottawa, ON K1H 8M8 Tel: (613) 737-5523 Fax: (613) 737-5524