



**407 Smyth Road, Ottawa, K1H 8M8**  
**Tel: (613) 737-5523 Fax: (613) 737-5524**  
**www.rmhottawa.com**

**For Office Use Only**

Date Application Received: \_\_\_\_\_  
 Interview Date: \_\_\_\_\_  
 References Checked: Yes \_\_\_ No \_\_\_  
 Accepted: Yes \_\_\_ No \_\_\_  
 Orientation Date: \_\_\_\_\_  
 Police Check: \_\_\_\_\_  
 TB test: \_\_\_\_\_  
 1st Training Date: \_\_\_\_\_  
 2nd Training Date: \_\_\_\_\_

**VOLUNTEER APPLICATION FORM**

Date of Application \_\_\_\_\_

**PERSONAL PROFILE:**

Mr.  Ms.

Name: \_\_\_\_\_ 18 or Over Yes:  No:  Birth Date: Day \_\_\_ Month \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Apt No: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Province: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: Home: \_\_\_\_\_ Bus: \_\_\_\_\_ Cell: \_\_\_\_\_

Emergency Contact Person: \_\_\_\_\_

Phone: Home: \_\_\_\_\_ Bus: \_\_\_\_\_ Cell: \_\_\_\_\_

**EMPLOYMENT:**

Employer	Your Job Title	City
1.		
2.		
3.		

**VOLUNTEER EXPERIENCE:**

Name of Agency	Job Description	City
1.		
2.		
3.		
4.		

**MISCELLANEOUS INFORMATION:**

Why would you like to be a Manoir Ronald McDonald House Volunteer?

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Special interests, skills and hobbies:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

How did you hear about Manoir Ronald McDonald House?

Friend/Family  Employer  School  Media  Other

Please check the preferred times you are available to volunteer in the **House Office**

House Office	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.
Morning (9:30 to 1:00)							
Afternoon (1:00 to 4:00)							
Evening (5:30 to 9:30)							

Please check the preferred times you are available to volunteer in the **Family Room**

Family Room	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.
Morning (9:00 to 1:00)							
Afternoon (1:00 to 5:00)							
Evening (5:00 to 9:00)							

**We also require volunteer assistance with the following. Please check off those of interest to you.**

- Evening Family Activities (Movie Nights etc)
- Baking and Kitchen Crew
- Computer Data Entry/Tech support
- Meal Preparation (Dinner at Our House)
- Special Events and Community Fundraisers
- Administrative Support
- Handyman

**HEALTH INFORMATION:**

Have you ever had Chicken pox? Yes  No

Have you had a tuberculosis test within the last six months? Yes  No

Do you have any health concerns that may affect children staying at the House? Yes  No

**REFERENCES:**

Please list three references - past or present employers, volunteer administrators, teachers etc. Please fill in their names, phone numbers and email addresses.

NAME	ORGANIZATION	HOW DO YOU KNOW THIS PERSON	PHONE	EMAIL

I certify that the information given in this application is correct to the best of my knowledge. I understand the importance of this volunteer commitment and have answered the application questions honestly. As a volunteer at Manoir Ronald McDonald House Ottawa, I agree to abide by all the rules and adhere to all of the policies of Manoir Ronald McDonald House. I understand that I am an ambassador for Manoir Ronald McDonald House Ottawa, and my conduct will reflect this commitment. As part of the volunteer acceptance process, should I be chosen as a Family Room Volunteer, I agree to provide a Tuberculosis test and proof of updated immunization.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_